



**EVERGREEN SHIPPING AGENCY (AMERICA) CORPORATION**

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## Customer Advisory

# Changes to Enhanced Equipment Per Diem Invoice Process - Effective June 01, 2019

May 09, 2019

Dear Valued Evergreen Customers and Vendors:

To simplify and streamline the Container/Chassis Per Diem Invoice process, effective June 01, 2019 we will update the Per Diem invoice process as follows:

1. One invoice for one container only.
2. When a container is returned within 30 calendar days after free time has expired, one invoice will be issued to cover all billable days.
3. When a container is returned after 30 calendar days after free time has expired, or return remains pending, one invoice will be issued every 30 calendar days until the container is returned.

All other current billing rules will remain the same.

We ask that you please share this important information with your organization's party in charge of this process. Should you have any questions or concerns, please feel free to contact your local Evergreen office or representative.

Thank you for your continued support.

Sincerely,  
Evergreen Shipping Agency (America) Corporation